

## **Regular Amadeus Invoicing**

Please note the following Regular Amadeus invoicing command will only work if all the necessary ticketing fields (TST) are completed. Therefore, please use Special Amadeus Invoicing if the Regular Invoicing does not work.

**INV** (to print a basic invoice)

**INVD** (to display a basic invoice on screen)

**INE** (to print an extended invoice)

**INED** (to display an extended invoice on screen)

## **Special Amadeus Invoicing**

1. Type in one or as many of the following lines as you need:
  - RIS CAD1000.00-MR JOHN SMITH <Enter>
  - RIS CAD800.00-MISS JENNIFER SMITH <Enter>
  - RIS CAD200.00-MSTR JOE SMITH <Enter>
  - RIS CAD15.00-CA TAX <Enter>
  - RIS CAD 1.07-XG TAX <Enter>
  - RIS CAD 125.00 – XT TAX <Enter>
  - RIS CAD 50.00-SERVICE FEES <Enter>
  - RIS CAD-30.00-DISCOUNT <Enter>
  - RIS CAD-250.00-REFUND <Enter>
  - RIS CAD-2500.00-CREDIT CARD CHARGE <Enter>
2. RFAZ <Enter>
3. ER <Enter>
4. INVD/NOFARE/GST <Enter> (to display the invoice on screen using RIS lines)
5. INV/NOFARE/GST <Enter> (to print the invoice using RIS lines)